

CORPORATE GROUP HOME PLACEMENTS:

A corporate group home is a private provider. Payments made to corporate group homes are either episode driven payments or Calc Ongoing (a system operation that automatically calculates payment amount based upon the number of days in placement) generated payments (this is a county/agency choice). The rates paid to corporate group homes are provider specific rates that are recorded on the Provider Service Rate page for each corporate group home.

FAMILY GROUP HOME PLACEMENTS:

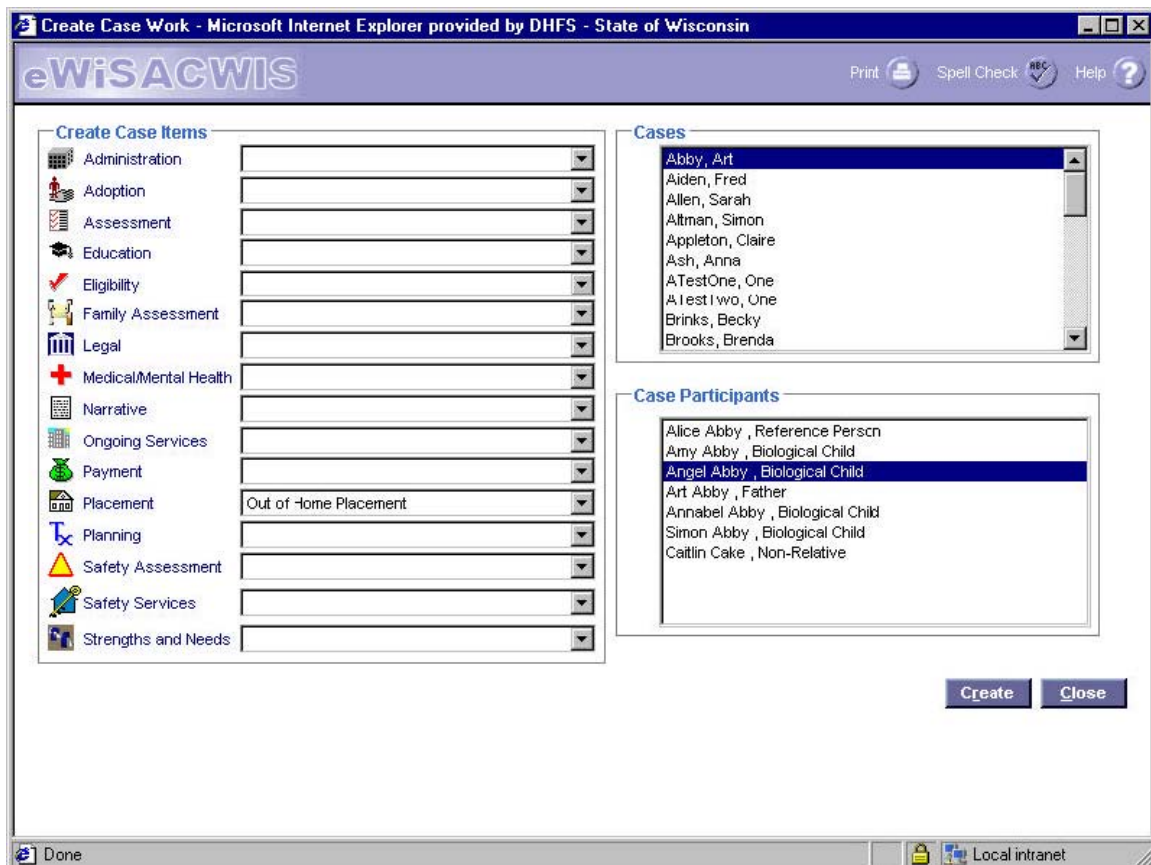
A family group home is a private provider. Family group homes are paid by the Calc Ongoing batch. The rates paid to family group homes are determined by using the Uniform Foster Care Rate (UFCR) and Administrative fee.

A foster care rate setting page must be completed for each child placed in a family group home before a rate above the basic foster care rate can be paid to the family group home. The rate and fee is set by contract and is available from your agency's fiscal manager.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



Create Casework Page (Corporate)

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Placement Begin

Placement Begin Date: 04/12/2004 Placement End Date: 00/00/0000

Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000

VPA Date: 00/00/0000 County: Milwaukee

☐ This is a CPS Non-Conforming Placement

☐ This is an Adoptive Placement

Removal Reasons

Does the agency have legal responsibility of the child at the time of removal?

☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer

☐ This is an Emergency Situation

☐ After Hour's Placement

Service Category: Group Care

Service Type: Group Home

Placement Status: Group Home

Child Specific Rate: \$0.00

Current Basic Rate:

Administrative Fee: \$0.00

Exceptional Amount: \$0.00

Supplemental Points: Supplemental Points

Supplemental Points Amount: \$0.00

Current Total Monthly Payment:

Options: Save Close

Done Local intranet

Placements and Services Page>Service Tab (Corporate)

Step 2 of 4

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Group Care.
- In the Service Type field choose Group Home (Group Home = Corporate Group Home).
- In the Placement Status field choose Group Home.
- Do not enter an amount in the Administrative Fee field.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No
 Is this placement expected to be long term? ☒ Yes ☐ No
 Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (Corporate) (continued)

Step 3 of 4

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check REC Help ?

Child

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Provider Information

Name: AAA Agency [Search](#) **ID:** 20170 **Contact:**

C/O:

Street: 255 Hoosier Blvd. **Apt:**

City: Madison **State:** WI **Zip:** 53701 **Country:**

Phone: (608)515-4566 **Ext:** **Fax:** **Alt Phone:** **Alt Ext:**

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

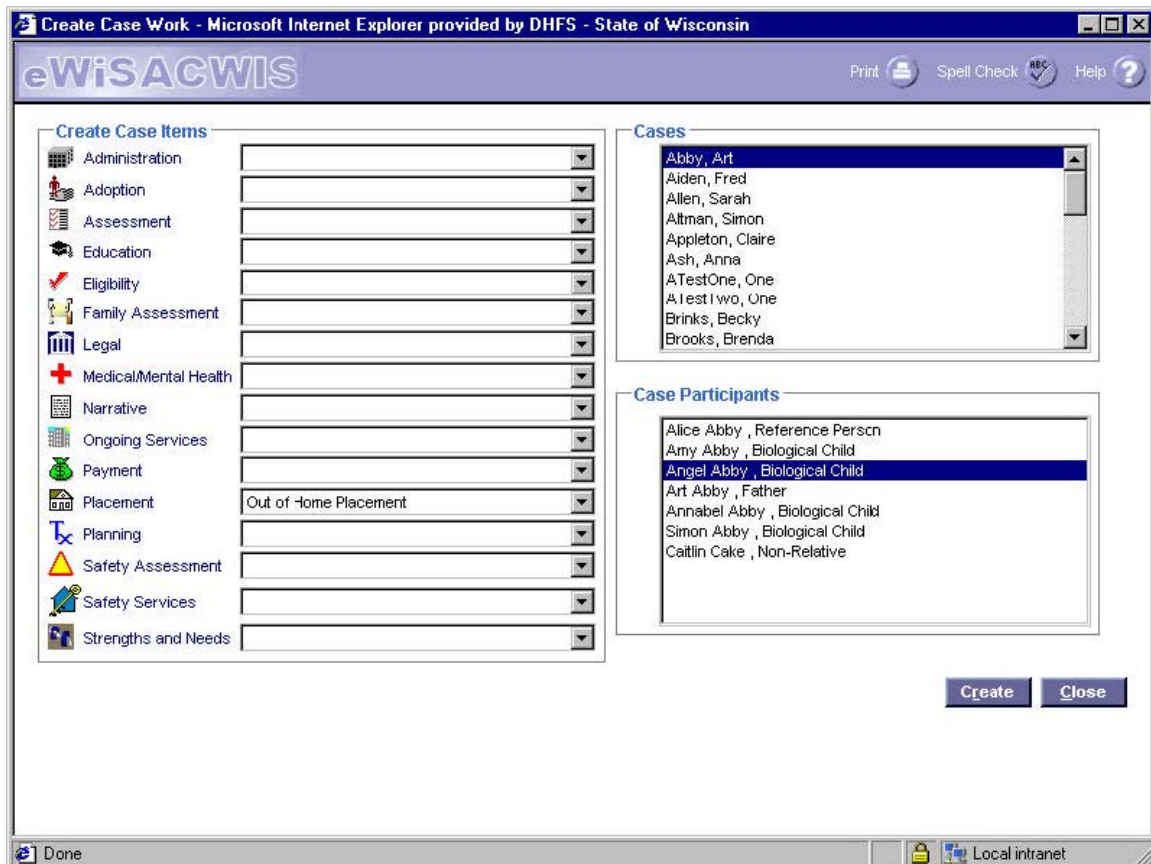
Options:

Done Local intranet

Placements and Services Page>Provider Tab (Corporate)

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- In the Target Pop field choose the appropriate value. The default is "CHPS Other".
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.



Create Casework Page (Family)

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Amy Case Name: Abby, Art Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 12/12/2002 **Estimated End Date:** 00/00/0000
VPA Date: 00/00/0000 **County:** Milwaukee
☐ This is a CPS Non-Conforming Placement
☐ This is an Adoptive Placement
Service Category: Family Group Home
Service Type: Family Group Home 5-17
Placement Status: Group Home
 Does the agency have legal responsibility of the child at the time of removal?
☒ Yes ☐ No ☐ N/A
 Child Specific Rate: \$0.00
 Current Basic Rate:
 Administrative Fee: \$210.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Options:

Done Local intranet

Placements and Services Page>Service Tab (Family)

Step 2 of 4

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Group Care.
- In the Service Type field choose Family Group Home.
- In the Placement Status field choose Group Home.
- Enter an amount in the Administrative Fee field. This fee is set by contract and can be obtained from your fiscal manager.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer

☐ This is an Emergency Situation

☐ After Hours Placement

Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No
 Is this placement expected to be long term? ☒ Yes ☐ No
 Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (Family) (continued)

Step 3 of 4

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Provider Information

Name: AAA Agency [Search](#) ID: 20170 Contact:

CAC:

Street: 255 Hoosier Blvd. Apt:

City: Madison State: WI Zip: 53701 Country:

Phone: (608)515-4566 Ext: Fax: Alt Phone: Alt Ext:

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

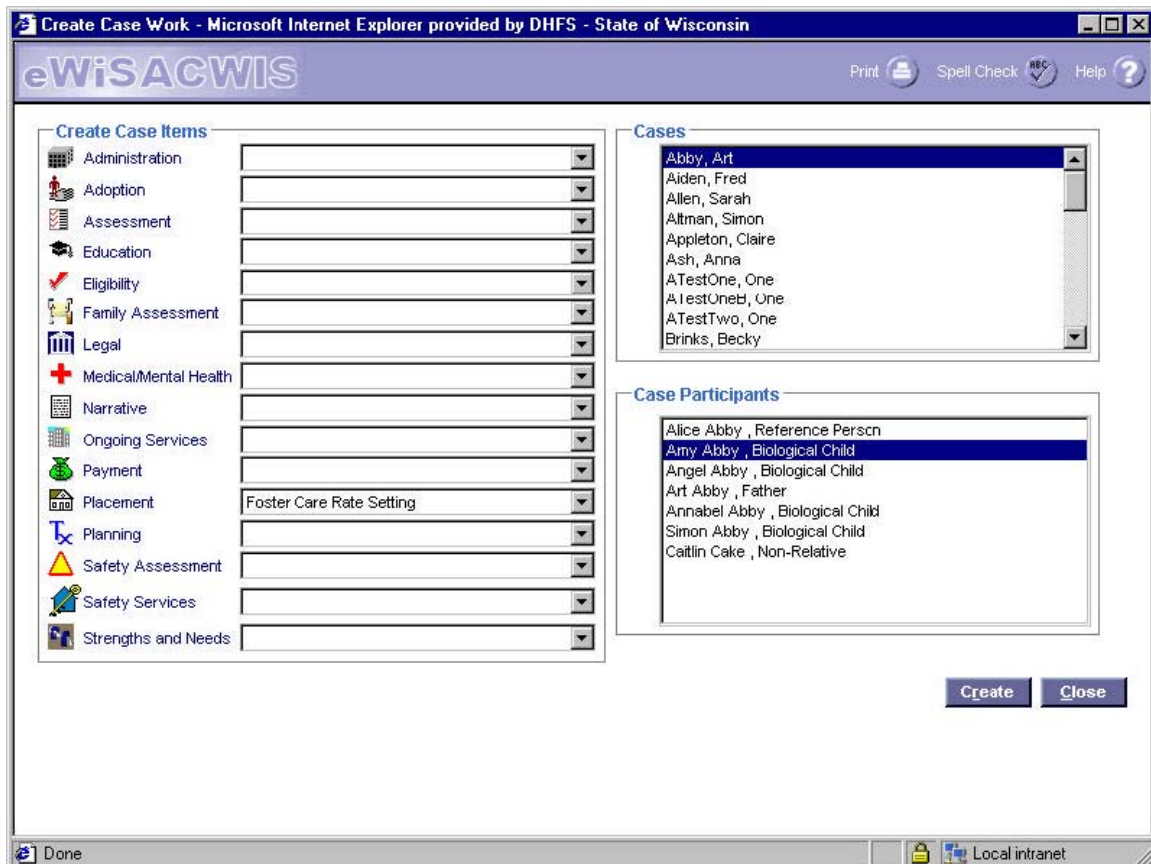
Options:

Done Local intranet

Placements and Services Page>Provider Tab (Family)

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate family group home provider
- Ensure that the name in the Parent Agency field is the name of the family group home provider.
- Choose the appropriate value in the Target Pop field. The default is "CHPS-Other"
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.



Create Casework Page (Family)

Step 1 of 2

- From the Create Casework page select: Placement>Foster Care Rate Setting>Case>Case Participant>Create

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000

Case Name: Abby, Art Effective Date: 01/01/2006 Reevaluation Request Date: 00/00/0000

Provider Name: Honda, Becky End Date: 00/00/0000

Emotional Points Behavioral Points Physical Points **Results**

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	0	\$0.00
Physical:	12	\$108.00
Total Points:	16	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$0.00
Basic:	\$346.00
Exceptional:	\$0.00
Supplemental:	\$144.00
Total:	\$490.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.11 (4)(a) Enable the child to be placed in a foster home or treatment foster home instead of being placed or remaining in a more restrictive setting, or HFS 56.11 (4)(b) Replace a child's basic wardrobe that has been lost or destroyed through other than normal wear and tear.

Options: [] Go Save Close

Done Trusted sites

Foster Care Rate Setting Page>Result Tab (Family)

Step 2 of 2

Important information regarding the Foster Care Rate Setting page:

In order to pay the family group home the rate that your county has contracted to pay, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values
- The Effective Date should be equal to the Placement Begin Date in the family group home.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Contract Maintenance Amount in the designated field. This amount is set by contract and can be obtained from your fiscal manager.
- Click the Calculate button. The Exceptional Amount will be calculated automatically. (The calculation is Exceptional = Contracted Maintenance Amount – Basic – Supplemental)
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue>Close
- Click Save and then click Close on the main Foster Care Rate Setting page.